



THE UNIVERSITY of EDINBURGH

Languages for All

Daytime & Evening
Language Courses

April - June 2010

ARABIC	GERMAN	POLISH
CHINESE	ITALIAN	PORTUGUESE
DUTCH	JAPANESE	RUSSIAN
FRENCH	MODERN GREEK	SPANISH
GAELIC	NORWEGIAN	

Book and pay online

www.ed.ac.uk/short-courses/languages

Languages for All Timetable: April - June 2010

For full details of courses please visit the *Languages for All* website. All courses are available for online booking at www.ed.ac.uk/short-courses/languages.

Please note that courses require a minimum number of enrolments. Additional courses may be scheduled if a course is fully subscribed; student demand, teaching and room resources permitting.

Chinese language courses are provided in association with the Confucius Institute for Scotland.

We also offer a range of language services to business - please see our website for details.

ARABIC (6 weeks)

Code	Start Date	Time	Full Fee/Conc.
Arabic 1.3			
K3303	Wed 14 Apr	6.30-8.30pm	£66/£44
K3305	Thu 15 Apr	2.00-4.00pm	£66/£44
Arabic 2.3			
K3304	Thu 15 Apr	6.30-8.30pm	£66/£44

DUTCH (6 weeks)

Code	Start Date	Time	Full Fee/Conc.
Dutch 1.3			
K3318	Tue 13 Apr	6.30-8.30pm	£66/£44
Dutch 2.3			
K3319	Wed 14 Apr	7.00-8.30pm	£50/£33

CHINESE (10 weeks)

Please note: Chinese courses begin w/c 19 April

Code	Start Date	Time	Full Fee/Conc.
Chinese 1.1			
K3306	Mon 19 Apr	6.00-8.00pm	£125/£83
K3307	Wed 21 Apr	6.00-8.00pm	£125/£83
Chinese 1.2			
K3308	Mon 19 Apr	6.30-8.30pm	£125/£83
K3309	Tues 20 Apr	6.30-8.30pm	£125/£83
Chinese 1.3			
K3310	Tue 20 Apr	6.00-8.00pm	£125/£83
K3311	Wed 21 Apr	2.00-4.00pm	£125/£83
K3312	Wed 21 Apr	6.00-8.00pm	£125/£83
Chinese 1.4			
K3313	Thu 22 Apr	6.00-8.00pm	£125/£83
Chinese 1.5			
K3314	Thu 22 Apr	6.00-8.00pm	£125/£83
Chinese 2.3			
K3315	Wed 21 Apr	6.00-8.00pm	£125/£83
Chinese 3.3			
K3316	Tue 20 Apr	6.00-8.00pm	£125/£83
Chinese 4.2			
K3317	Mon 19 Apr	6.00-8.00pm	£125/£83

FRENCH (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
French 1.1			
K3320	Tue 13 Apr	6.30-8.30pm	£110/£73
K3321	Wed 14 Apr	2.00-4.00pm	£110/£73
French 1.2			
K3322	Mon 12 Apr	6.30-8.30pm	£110/£73
K3323	Thu 15 Apr	6.30-8.30pm	£110/£73
French 1.3			
K3324	Mon 12 Apr	6.30-8.30pm	£110/£73
K3326	Thu 15 Apr	4.00-6.00pm	£110/£73
K3327	Thu 15 Apr	6.30-8.30pm	£110/£73
French 1.4			
K3328	Tue 13 Apr	6.30-8.30pm	£110/£73
K3329	Wed 14 Apr	2.00-4.00pm	£110/£73
K3330	Thu 15 Apr	6.30-8.30pm	£110/£73
French 2.3			
K3331	Mon 12 Apr	4.00-6.00pm	£110/£73
K3332	Mon 12 Apr	6.30-8.30pm	£110/£73
K3333	Thu 15 Apr	6.30-8.30pm	£110/£73
French 2.6			
K3334	Mon 12 Apr	6.30-8.30pm	£110/£73
K3335	Wed 14 Apr	4.00-6.00pm	£110/£73
K3336	Wed 14 Apr	6.30-8.30pm	£110/£73
French 3.3			
K3337	Tue 13 Apr	6.30-8.30pm	£110/£73
K3338	Wed 14 Apr	4.00-6.00pm	£110/£73
K3339	Wed 14 Apr	6.30-8.30pm	£110/£73
French 3.6			
K3340	Thu 15 Apr	6.30-8.30pm	£110/£73
French 4.6			
K3341	Thu 15 Apr	6.30-8.30pm	£110/£73
French Advanced			
K3342	Wed 14 Apr	6.30-8.30pm	£110/£73



CONFUCIUS
INSTITUTE
FOR SCOTLAND

La France en Direct (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
La France en Direct			
K3390	Fri 16 Apr	10am-12pm	£110/£73

GAELIC (6 weeks)

Code	Start Date	Time	Full Fee/Conc.
Gaelic 1.3			
K3343	Thu 15 Apr	6.30-8.30pm	£66/£44
Gaelic 2.3			
K3344	Tue 13 Apr	6.30-8.30pm	£66/£44

GERMAN (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
German 1.1			
K3345	Tue 13 Apr	2.00-4.00pm	£110/£73
K3346	Wed 14 Apr	6.30-8.30pm	£110/£73
German 1.2			
K3347	Wed 14 Apr	4.00-6.00pm	£110/£73
K3348	Thu 15 Apr	6.30-8.30pm	£110/£73
German 1.3			
K3349	Tue 13 Apr	4.00-6.00pm	£110/£73
K3350	Wed 14 Apr	6.30-8.30pm	£110/£73
K3351	Thu 15 Apr	6.30-8.30pm	£110/£73
German 1.4			
K3352	Wed 14 Apr	6.30-8.30pm	£110/£73
K3353	Thu 15 Apr	11am-1.00pm	£110/£73
German 2.3			
K3354	Mon 12 Apr	6.30-8.30pm	£110/£73
K3355	Wed 14 Apr	6.30-8.30pm	£110/£73
K3356	Thu 15 Apr	4.00-6.00pm	£110/£73
German 2.6			
K3357	Tue 13 Apr	6.30-8.30pm	£110/£73
German 3.3			
K3358	Tue 13 Apr	6.30-8.30pm	£110/£73
K3359	Wed 14 Apr	2.00-4.00pm	£110/£73
German 4.6			
K3360	Mon 12 Apr	6.30-8.30pm	£110/£73
German Advanced			
K3361	Tue 13 Apr	6.30-8.30pm	£110/£73
K3362	Thu 15 Apr	2.00-4.00pm	£110/£73

ITALIAN (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
Italian 1.1			
K3363	Tue 13 Apr	6.30-8.30pm	£110/£73
K3364	Wed 14 Apr	2.00-4.00pm	£110/£73
K3365	Wed 14 Apr	6.30-8.30pm	£110/£73
Italian 1.2			
K3366	Tue 13 Apr	6.30-8.30pm	£110/£73
K3367	Wed 14 Apr	2.00-4.00pm	£110/£73
K3368	Thu 15 Apr	6.30-8.30pm	£110/£73
Italian 1.3			
K3369	Tue 13 Apr	6.30-8.30pm	£110/£73
Italian 1.4			
K3371	Thu 15 Apr	6.30-8.30pm	£110/£73
Italian 2.3			
K3372	Wed 14 Apr	6.30-8.30pm	£110/£73
K3373	Fri 16 Apr	11am-1.00pm	£110/£73
Italian 2.6			
K3374	Wed 14 Apr	2.00-4.00pm	£110/£73
K3375	Thu 15 Apr	6.30-8.30pm	£110/£73
Italian 3.3			
K3376	Tue 13 Apr	6.30-8.30pm	£110/£73
Italian 4.3			
K3377	Fri 16 Apr	11am-1.00pm	£110/£73
K3378	Fri 16 Apr	11am-1.00pm	£110/£73
Italian 4.6			
K3379	Tue 13 Apr	11am-1.00pm	£110/£73
K3380	Tue 13 Apr	6.30-8.30pm	£110/£73
Italian Advanced			
K3381	Wed 14 Apr	11am-1.00pm	£110/£73
K3382	Fri 16 Apr	11am-1.00pm	£110/£73

JAPANESE (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
Japanese 1.1			
K3383	Thu 15 Apr	6.30-8.30pm	£110/£73
Japanese 1.2			
K3384	Wed 14 Apr	6.30-8.30pm	£110/£73
Japanese 1.3			
K3385	Wed 14 Apr	6.30-8.30pm	£110/£73
Japanese 1.4			
K3386	Mon 12 Apr	6.30-8.30pm	£110/£73
Japanese 1.6			
K3387	Thu 15 Apr	6.30-8.30pm	£110/£73
Japanese 2.6			
K3388	Tue 13 Apr	6.30-8.30pm	£110/£73
Japanese 3.3			
K3389	Tue 13 Apr	6.30-8.30pm	£110/£73

MODERN GREEK (6 weeks)

Code	Start Date	Time	Full Fee/Conc.
Modern Greek 1.3			
K3391	Tue 13 Apr	6.30-8.30pm	£66/£44
Modern Greek 2.3			
K3392	Wed 14 Apr	6.30-8.30pm	£66/£44

NORWEGIAN (6 weeks)

Code	Start Date	Time	Full Fee/Conc.
Norwegian 1.3			
K3393	Wed 14 Apr	6.30-8.30pm	£66/£44

POLISH (6 weeks except 1.2)

Code	Start Date	Time	Full Fee/Conc.
Polish 1.2 (10 weeks)			
K3394	Mon 12 Apr	6.30-8.30pm	£110/£73
Polish 1.3			
K3395	Wed 14 Apr	6.30-8.30pm	£66/£44
K3396	Thu 15 Apr	6.30-8.30pm	£66/£44
Polish 2.3			
K3397	Thu 15 Apr	6.30-8.30pm	£66/£44

PORTUGUESE (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
Portuguese 1.1			
K3398	Wed 14 Apr	6.30-8.30pm	£110/£73
Portuguese 1.3			
K3399	Thu 15 Apr	6.30-8.30pm	£110/£73
Portuguese 2.3			
K3400	Mon 12 Apr	6.30-8.30pm	£110/£73
Portuguese 3.3			
K3401	Tue 13 Apr	6.30-8.30pm	£110/£73

RUSSIAN (6 weeks except 1.2)

Code	Start Date	Time	Full Fee/Conc.
Russian 1.2 (10 weeks)			
K3402	Fri 16 Apr	2.00-4.00pm	£110/£73
Russian 1.3			
K3403	Tue 13 Apr	6.30-8.30pm	£66/£44
Russian 2.3			
K3404	Thu 15 Apr	6.30-8.30pm	£66/£44
Russian 3.3			
K3405	Wed 14 Apr	6.30-8.30pm	£66/£44
Russian Advanced			
K3406	Fri 16 Apr	12.00-1.00pm	£33/£22

SPANISH (10 weeks)

Code	Start Date	Time	Full Fee/Conc.
Spanish 1.1			
K3407	Tue 13 Apr	6.30-8.30pm	£110/£73
K3408	Wed 14 Apr	4.00-6.00pm	£110/£73
K3409	Wed 14 Apr	6.30-8.30pm	£110/£73
K3410	Thu 15 Apr	2.00-4.00pm	£110/£73
K3411	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 1.2			
K3412	Mon 12 Apr	6.30-8.30pm	£110/£73
K3413	Mon 12 Apr	6.30-8.30pm	£110/£73
K3414	Tue 13 Apr	6.30-8.30pm	£110/£73
K3415	Wed 14 Apr	2.00-4.00pm	£110/£73
K3416	Wed 14 Apr	4.00-6.00pm	£110/£73
K3417	Wed 14 Apr	6.30-8.30pm	£110/£73
K3418	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 1.3			
K3419	Mon 12 Apr	6.30-8.30pm	£110/£73
K3420	Tue 13 Apr	11am-1.00pm	£110/£73
K3421	Tue 13 Apr	6.30-8.30pm	£110/£73
K3422	Wed 14 Apr	2.00-4.00pm	£110/£73
K3423	Wed 14 Apr	6.30-8.30pm	£110/£73
K3424	Wed 14 Apr	6.30-8.30pm	£110/£73
K3425	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 1.4			
K3426	Mon 12 Apr	11am-1.00pm	£110/£73
K3427	Mon 12 Apr	6.30-8.30pm	£110/£73
K3428	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 2.3			
K3429	Mon 12 Apr	6.30-8.30pm	£110/£73
K3430	Tue 13 Apr	11am-1.00pm	£110/£73
K3431	Tue 13 Apr	2.00-4.00pm	£110/£73
K3432	Wed 14 Apr	6.30-8.30pm	£110/£73
K3433	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 2.6			
K3434	Mon 12 Apr	6.30-8.30pm	£110/£73
K3435	Tue 13 Apr	6.30-8.30pm	£110/£73
K3436	Wed 14 Apr	4.00-6.00pm	£110/£73
K3437	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 3.3			
K3438	Mon 12 Apr	6.30-8.30pm	£110/£73
K3439	Tue 13 Apr	6.30-8.30pm	£110/£73
Spanish 3.6			
K3440	Tue 13 Apr	6.30-8.30pm	£110/£73
K3441	Thu 15 Apr	11am-1.00pm	£110/£73
K3442	Thu 15 Apr	6.30-8.30pm	£110/£73
Spanish 4.3			
K3443	Tue 13 Apr	2.00-4.00pm	£110/£73
K3444	Tue 13 Apr	6.30-8.30pm	£110/£73
Spanish Advanced			
K3445	Tue 13 Apr	6.30-8.30pm	£110/£73
K3446	Wed 14 Apr	6.30-8.30pm	£110/£73
K3447	Wed 14 Apr	6.30-8.30pm	£110/£73
K3448	Thu 15 Apr	11am-1.00pm	£110/£73

Short Language Courses

Classes are held once a week and last two hours (except where indicated on the timetable over-leaf). New students may join existing classes at the beginning of each term and some languages have beginners courses starting each term. Details of our summer programme will be available on our website in due course.

Session	Dates
Session 3 (6 wks or 10 wks)	12 April* - 21 May 2010 (6 wks) or 18 June 2010 (10 wks) depending on language *All Chinese courses begin week commencing 19 April

How to enrol

For New Students

For those with no knowledge of the language:

- Online: visit our website, register and pay for the course of your choice online.
- Post: send your completed application form and payment to 21 Hill Place or 11 Buccleuch Place.
- In person: come along with payment to Reception during office hours.
- Open Day: come along to our Open Day – details of which can be found below.

For those with some knowledge of the language:

- Visit our website to view the content of each course and to assess course suitability. If you require further assistance in choosing a level please contact us by phone. You can then enrol as detailed above.

For Continuing Students

If you are unsure of your next course please check our website or contact us.

Payment

Payment can be made online, by post or in person. We accept cash, cheques (made payable to the University of Edinburgh) or credit/debit card.

Location

Enrolment takes place at 21 Hill Place or 11 Buccleuch Place. Classes are held in the central University campus. Some Chinese courses are taught at the Confucius Institute. Details of course locations will be made available shortly before courses start.

Open Day

If you would like to learn more about all of these courses, come to our Open Day at 21 Hill Place, Edinburgh EH8 9DP between 11am and 3pm on **Saturday 10 April 2010**.

Course Books

Students will need to purchase course books, preferably before the start of term. For details, please refer to our website or contact us.

Concessions

A concessionary rate is available and should be requested when registering.

To qualify:

- Your/your family's sole income is Department for Work and Pensions benefits
- You are in receipt of pension credit
- You are a full time student.

Where no concession above applies, the Martha Hamilton Trust awards subsidies on the basis of individual need. The trust allows us to be flexible in assessing applications, so please apply if you find our fees unaffordable. To apply, please contact Reception and ask for a Martha Hamilton Trust application form or you can download a form on our website.

Student Support

If you have specific requirements to enable you to study, please contact Reception to arrange a confidential appointment with the student officer. Giving us this information will enable us to make arrangements to meet your requirements for studying in accordance with your rights under the Disability Discrimination Act.

Conditions

- Fees are payable in advance and are non-refundable unless a course is cancelled.
- We reserve the right to reschedule or cancel classes subject to student numbers.
- Only one concession may be claimed at a time.
- Classes do not normally contain more than 16 students.
- The minimum age of students on our language courses is 16.
- Late enrolments may be accommodated up until the second week of the course.
- To register later than this you will need approval from the Programme Co-ordinator and the full term's fee will apply.

Languages for All, The University of Edinburgh,
21 Hill Place, Edinburgh, EH8 9DP
T: 0131 650 6200 F: 0131 667 5927
E: languagesforall@ed.ac.uk

Languages for All, The University of Edinburgh,
11 Buccleuch Place, Edinburgh, EH8 9LW
T: 0131 650 4400 24 hours: 0131 662 0783
F: 0131 667 6097 E: languagesforall@ed.ac.uk

www.ed.ac.uk/short-courses/languages

ENROLMENT FORM

Course title (1) (Example: French 1.1) _____

Course Code: _____ Day/Time _____ Fee £ _____

Course title (2) _____

Course Code: _____ Day/Time _____ Fee £ _____

Course title (3) _____

Course Code: _____ Day/Time _____ Fee £ _____

Surname _____

First names _____ Mr/Mrs/Miss/Ms/Other _____

Address _____

_____ Postcode _____

Mobile/Day tel _____ Eve tel _____

Email address _____

Date of Birth _____

Study Requirements

- I may have specific requirements to enable me to study a *Languages for All* course. If you tick this box, a member of staff will contact you for a confidential discussion of your study needs.

Help with Fees

Concessions: you must complete the following if you wish to claim a concession

- Your/your family's sole income is Department for Work and Pensions benefits
Please give benefit name and claimant number: _____
- You are in receipt of Pension Credit
Please give claimant number or date on award letter: _____
- You are a full time student at a local institution
Please give institution name and matriculation number:

- I wish to apply for help with fees from the Martha Hamilton Trust

Total fee paid £ _____

Please specify method of payment: Cash/Cheque/Credit Card

please continue overleaf

Criminal Convictions

The University has an obligation to ensure the safety of its staff and students. Hence you are required to indicate whether you have any relevant criminal convictions. Relevant criminal convictions are only those convictions for offences against the person, whether of a violent or sexual nature, and convictions for offences involving unlawfully supplying controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking. Convictions that are spent (as defined by the Rehabilitation of Offenders Act 1974) are not considered to be relevant and you should not reveal them. Applicants who indicate that they have a relevant conviction will not be automatically excluded from enrolling; however, you may be asked to provide additional information relating to your conviction. If you are convicted of a relevant conviction after you have enrolled, you must inform Reception immediately.

Do you have a relevant criminal conviction that is not spent? Yes No

- I undertake to observe the rules and regulations which the University makes for its students.

Please see the following:

<http://www.acaffairs.ed.ac.uk/Regulations/Discipline/index.htm>

http://www.docs.csg.ed.ac.uk/EqualityDiversity/Student_Code_Harassment.pdf

Hard copies of regulations are available in Reception

Data Protection

The University of Edinburgh holds information about everyone who applies to the University and everyone who studies at the University. We disclose information about credit students to your funding body if appropriate, and to government agencies such as the Higher Education Statistics Agency (HESA). If your application is successful, we use the information to administer your studies, maintain our IT systems, monitor your performance and attendance, provide you with support, and for strategic planning.

If you have any queries regarding the University's use of your information, please contact the University's Data Protection Officer (Data-Protection@ed.ac.uk).

Privacy Statement

We will send you information about other courses and lectures available from the University.

- Please tick here if you do not wish to receive this information

Signed _____ Date _____